SCHEDULE THREE – Te Awamutu and District Memorial RSA RULES (LOCAL RULES)

1. Ivor Walter Stickly Trust (IWS).

a. The IWS is an independent charity that has a stand-alone deed of trust and trustee's.

b. The IWS accounts form part of the consolidated accounts for the Te Awamutu and District Memorial RSA

c. Trustee's are selected and appointed as per the IWS trust deed. Approval of changes to the IWS trustee's must be approved by the TARSA executive committee.

2. Policies and Policy Statements made by TARSA Executive Committee

a. The TARSA Executive Committee will develop and implement policies as required. Policies are overarching statements of principle that provide high-level guidance and direction. These policies will be approved via majority vote

b. These policies will be reviewed a minimum of every 2 years to ensure compliance current legislation

c. All members and guests of the TARSA agree to follow all policies and statements when on the premises or conducting TARSA business.

d. These policies will be available for members to view upon request

3. Sale of Liquor

a. All members and guests shall obey any regulations relating to the Sale of Liquor Act 2012 (or any subsequent revision thereof) while on the premises

b. Specific requirements are outlined in the Licence granted by Waipa District Council

4. Gaming regulations

a. All members and guests shall obey any regulations relating to the Gambling Act 2003 (or any subsequent revision thereof) while on the premises

b. Specific requirements are outlined in the licence granted by Department of internal affairs

5. Annual Subscriptions

a. Annual subscriptions shall follow the financial accounting year – 1 April to 31 March

b. Annual subscriptions shall be set by the Current Executive and changes will account for inflation, changes to capitation fees charged to TARSA or other costs associated with handling subscriptions

c. The cost of the annual subscriptions shall be communicated to the members 3 months prior to the subscriptions coming due

6. Forms

a. Forms required in this Constitution or Rules including Membership application, Notice of motion for AGM or SGM, Application for Life Membership are available upon request from the Manager

7. Elections – Nomination for Executive Committee

a. These rules are to be read in conjunction with Rules 8.12 – 8.15

i. Call for nominations in line with Rule 8.13 prior to AGM

ii. State the time and date when they close in accordance with Rule 8.14

iii. All completed nomination forms will be placed in a locked ballot box until nominations close.

iv. Once nominations close, the scrutineer will oversee the secretary to open the box and confirm the nominations

b. These Rules shall take precedence over Rule 15.29 for election of Executive members

i. Prior to the date of the Annual General Meeting the Secretary shall have printed voting papers bearing the surname and forenames of each candidate in alphabetical order. The voting papers shall also contain details of the number of vacancies to be filled and instructions on the method of voting.

ii. No other information is to appear on the voting paper.

iii. The voting shall take place for the period of 14 days prior to the Annual General Meeting and the members present shall confirm at least two scrutineers who are not candidates in the election. The Scrutineers ate to be appointed by the Executive Committee. The scrutineers shall collect the voting papers and count the votes Recorded for each candidate.

iv. The scrutineers shall give written report to the Chairman who shall announce the results of the election, including the number of votes cast in favour of each candidate, prior to the close of business.

v. The scrutineers appointed under Schedule 3, Rule 7(b) shall collect voting papers and count the votes cast in favour of each candidate.

vi. The scrutineers shall give a written report to the chairman who shall announce the results of the election, including the number of votes cast in favour of each candidate, prior to the close of business.

vii. The voting results will be posted on the notice board for members to view.

viii. In the event of there being an equality of votes for a vacancy the Chairman shall determine the result by lot among the candidates concerned.

ix. Subject to the provisions of Rule 24 (a) (i) of these rules where the number of persons nominated is no greater than the number called for, those persons so nominated shall be declared duly elected and the Chairman shall call for nominations at the Annual General Meeting for persons to fill any remaining vacancies. In the event of nominations exceeding vacancies, a vote shall be conducted during the meeting in accordance with Rule 15.29.